



# ANNUAL REPORT FORM FOR INDIVIDUAL NPDES PERMITS FOR MUNICIPAL SEPARATE STORM SEWER SYSTEMS (RULE 62-624.600(2), F.A.C.)

- This Annual Report Form must be completed and submitted to the Department to satisfy the annual reporting requirements established in Rule 62-621.600, F.A.C.
- Submit this fully completed and signed form and any REQUIRED attachments by mail to the address in the box at right.
- Refer to the Form Instructions for guidance on completing each section.
- Please print or type information in the appropriate areas below.

**Submit the form and attachments to:**  
 Florida Department of Environmental  
 Protection  
 Mail Station 2500  
 2600 Blair Stone Road  
 Tallahassee, Florida 32399-2400

## SECTION I. BACKGROUND INFORMATION

<b>A.</b>	Permittee Name: City of Venice		
<b>B.</b>	Permit Name: Sarasota County Municipal Separate Storm Sewer System		
<b>C.</b>	Permit Number: FLS000004		
<b>D.</b>	Annual Report Year: <input type="checkbox"/> Year 1 <input type="checkbox"/> Year 2 <input checked="" type="checkbox"/> Year 3 <input type="checkbox"/> Year 4 <input type="checkbox"/> Year 5 <input type="checkbox"/> Other, specify Year:		
<b>E.</b>	Reporting Time Period (month/year): January/ 2010 through December / 2010		
<b>F.</b>	Name of the Responsible Authority: Kathleen J. Weeden, P.E.		
	Title: City Engineer		
	Mailing Address: 401 West Venice Avenue		
	City: Venice	Zip Code: 34285	County: Sarasota
	Telephone Number: (941) 486-2626		Fax Number: (941) 480-3031
	E-mail Address: kweeden@ci.venice.fl.us		
<b>G.</b>	Name of the Designated Stormwater Management Program Contact (if different from Section I.F above): Valerie Raney		
	Title: Research Analyst		
	Department: Engineering		
	Mailing Address: 401 West Venice Avenue		
	City: Venice	Zip Code: 34285	County: Sarasota
	Telephone Number: (941) 486-2626		Fax Number: (941) 480-3031
	E-mail Address: vraney@ci.venice.fl.us		

## SECTION II. MS4 MAJOR OUTFALL INVENTORY (Not Applicable In Year 1)

<b>A.</b>	Number of outfalls ADDED to the outfall inventory in the current reporting year (insert "0" if none): 1 (Does this number include non-major outfalls? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable)
<b>B.</b>	Number of outfalls REMOVED from the outfall inventory in the current reporting year (insert "0" if none): 0 (Does this number include non-major outfalls? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable)
<b>C.</b>	Is the change in the total number of outfalls due to lands annexed or vacated? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Not Applicable

**SECTION III. MONITORING PROGRAM**

Provide a brief statement as to the status of monitoring plan implementation:

- A. The City of Venice participates in the "Monitoring Plan for Sarasota Municipal Separate Storm Sewer System (MS4) NPDES Permit No. FL S000004" which was approved by FDEP on March 3, 2008. Sarasota County implements the countywide monitoring plan that includes Venice sites.

Provide a brief discussion of the monitoring results to date:

- B. See Sarasota County's Annual Report

- C. Attach a monitoring data summary, as required by the permit.

**SECTION IV. FISCAL ANALYSIS**

- A. Total expenditures for the NPDES stormwater management program for the current reporting year: \$ 1,829,258

- B. Total budget for the NPDES stormwater management program for the subsequent reporting year: \$ 1,673,503

**SECTION V. MATERIALS TO BE SUBMITTED WITH THIS ANNUAL REPORT FORM**

Only the following materials are to be submitted to the Department along with this fully completed and signed Annual Report Form (check the appropriate box to indicate whether the item is attached or is not applicable):

Attached	N/A	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Any additional information required to be submitted in this current annual reporting year in accordance with Part III.A of your permit that is not otherwise included in Section VII below.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	A monitoring data summary as directed in Section III.C above and in accordance with Rule 62-624.600(2)(c), F.A.C.
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Year 1 ONLY: An inventory of all known major outfalls and a map depicting the location of the major outfalls (hard copy or CD-ROM) in accordance with Rule 62-624.600(2)(a), F.A.C.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Year 3 ONLY: The estimates of pollutant loadings and event mean concentrations for each major outfall or each major watershed in accordance with Rule 62-624.600(2)(b), F.A.C.
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Year 4 ONLY: Permit re-application information in accordance with Rule 62-624.420(2), F.A.C.

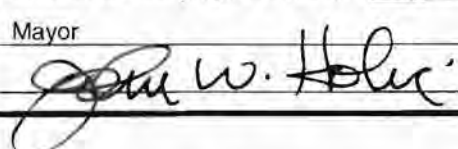
**DO NOT SUBMIT ANY OTHER MATERIALS**

(such as records and logs of activities, monitoring raw data, public outreach materials, etc.)

**SECTION VI. CERTIFICATION STATEMENT AND SIGNATURE**

The Responsible Authority listed in Section I.F above must sign the following certification statement, as per Rule 62-620.305, F.A.C.:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based upon my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name of Responsible Authority (type or print): John HolicTitle: MayorSignature: Date: 06/14/2011

**SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE**

A.	B.	C.	D.	E.	F.
Permit Citation/SWMP Element	Permit Requirement/Quantifiable SWMP Activity	Number of Activities Performed	Documentation/ Record	Entity Performing the Activity	Comments
Part III.A.1	Structural Controls and Stormwater Collection Systems Operation	<p><i>DEP Note: The permittee needs to add any structural controls to the list below that are part of the permittee's MS4 currently or are planned for the future. The permittee may remove any structural controls listed that it does not have currently or will likely never have in the future. In addition, the permittee may choose its own unit of measurement for each control/structure. Unit options include: miles, linear feet, acres.</i></p>			
	Stormwater treatment ponds	17	GIS database/list on j: drive	COV Engineering Dept.	Ruscelletto Pond added Dec. 2010
	Stormwater pump stations	1	Pump on site	COV Public Works	
	Outfalls	39	Stormwater outfall location map	COV Engineering Dept.	Small outfall at Ruscelletto Park added Dec. 2010
	Pollution control boxes (e.g., CDS units, baffle boxes, swirl boxes)	3	GIS database/site as-builts	COV Engineering Dept.	
	Ditches/swales (units)	29	GIS database	COV Engineering Dept.	
	Inlets/catch basins/grates	1012	GIS database/GASB List	COV Engineering Dept.	
	<b>Year 1 ONLY: Attach a map of all known major outfalls per Rule 62-624.600(2)(a)</b>	N/A			
	Conduct inspections and maintenance of structural controls and roadway stormwater collection structures operated by the permittee. Report the number of inspection and maintenance activities conducted in each Annual Report.	<p><i>DEP Note: The permittee needs to match the list of MS4 inspection and maintenance activities to its MS4 inventory above. In addition, please provide an explanation in Column F for any "0" reported in Column C for the inspections of the MS4. The permittee may choose its own unit of measurement for each control/structure, but it must be the same unit as used in the inventory above.</i></p>			
	Stormwater treatment pond inspections	16	Stormwater inspection form	COV Stormwater and Parks Division	
	Stormwater treatment pond maintenance	14	Lake Doctors Invoices	COV Parks Division	
	Stormwater pump station inspections	1	Stormwater inspection form	COV Stormwater and PW Maint. Division	One pump in city limits
	Stormwater pump station maintenance	1	Public Works Billing/SW Inspection form	COV Public Works/Al Conrad	Pump replaced
	Outfall inspections	39	Outfall Inspection and Maintenance Report j: drive	COV Stormwater Division	Part of SOP
	Outfall maintenance	8	Outfall Inspection and Maintenance Report j: drive	COV Public Works and Stormwater Division	



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	Pollution control box inspections	3	Stormwater inspection form	COV Stormwater Division	Bella Costa, Alhambra and Osprey
	Pollution control box maintenance	3	Stormwater repair report j: drive	COV Stormwater Division and Utilities	All boxes cleaned
	Ditch/swale inspections (units)	65	Stormwater inspection form	COV Public Works and Stormwater Division	
	Ditch/swale maintenance (units)	57	Stormwater repair report j: drive, inspection forms	COV Stormwater Division and Public Works	
	Inlet/catch basin/grate inspections	1450	Stormwater inspection form	COV Public Works and Stormwater Division	New inspection protocol implemented in March 2010 to ensure all inlets inspected yearly
	Inlet/catch basin/grate maintenance	620	Stormwater inspection form	COV Stormwater Division and Public Works	
Part III.A.2	Areas of New Development and Significant Redevelopment	<i>DEP Note: Please provide an explanation in Column F for any "0" reported in Column C.</i>			
	Report the number of new development and significant redevelopment projects reviewed by the permittee for post-development stormwater considerations in each Annual Report.				
	<b>Number of new development and redevelopment projects reviewed</b>	1	Project status report and construction permit issued	COV Engineering Department and Stormwater Division	Tervis
	In the Year 2 Annual Report, provide a summary of the current local code review activity by attaching a report that includes the following information: all applicable local code and regulation citations (both current and draft); a description of the techniques aimed at reducing the stormwater impact of new development and areas of significant redevelopment that are included within the applicable codes and regulations (both current and draft); a description of innovative stormwater planning techniques, including those described above, recommended for possible future incorporation into the codes and regulations (beyond what may be currently in draft).  In the Year 4 Annual Report, provide a follow-up report that provides a summary of the activities performed in accordance with the local codes and regulations described in the report provided in Year 2 for the purpose of reducing stormwater impact from new development and areas of significant redevelopment, as well as the status of any initiatives described in the report to amend or newly develop local codes and regulations for the purpose of reducing stormwater impact from new development and areas	<i>DEP Note: Please provide the title of the attached report in Column D and the name of the entity who finalized the report in Column E. If the report is not attached as required, please provide an explanation for the omission in Column F.</i>			

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	of significant redevelopment. <b>Year 2 ONLY: Attach the summary report of the inter-departmental review</b> <b>Year 4 ONLY: Attach the follow-up report of the inter-department review</b>	N/A			
		N/A			
Part III.A.3	Roadways				
	Report on the litter collection activities, including the frequency of litter collection, the amount of area covered by the activities and an estimate of the quantity of litter collected, in each Annual Report.  <b>Litter Control Program: Frequency of litter collection</b>  <b>Litter Control Program: Estimated amount of litter collected (gallons)</b>  <b>Litter Control Program: Amount of area maintained (# swale locations)</b>	<i>DEP Note: Please provide an explanation in Column F for any "0" reported in Column C. In addition, the permittee may choose its own units of measurement for the reporting items. Unit options for the amount of litter include: bags, cubic yards, pounds, tons. Unit options for the amount of area covered by the activity include: linear feet, yards, miles, acres.</i>			
		Monthly	Stormwater debris and litter report and Parks Division work orders	COV Public Works	
		1428	Stormwater debris and litter reports and Parks Division work orders	COV Public Works Parks Division	
		29	GIS database	COV Engineering Dept.	
	Report on the "Adopt-A-Road" activities, including the total number of road miles cleaned and an estimate of the quantity of litter collected, in each Annual Report.  <b>Keep Sarasota Beautiful: Total miles cleaned</b>  <b>Keep Sarasota Beautiful: Estimated amount of litter collected (pounds)</b>	<i>DEP Note: Please provide an explanation in Column F for any "0" reported in Column C. In addition, the permittee may choose its own unit of measurement for the amount of litter collected. Unit options include: bags, cubic yards, pounds, tons.</i>			
		18	Keep Sarasota Beautiful datasheet	Sarasota County, Sandra Washington	
		2205	Keep Sarasota Beautiful datasheet	Sarasota County, Sandra Washington	
	Report on the annual street sweeping activities, including the frequency of the sweeping, total miles swept and an estimate of the quantity of sweepings collected, in each Annual Report.  <b>Street Sweeping Program: Frequency of street sweeping</b>  <b>Street Sweeping Program: Estimated amount of material collected (tons)</b>  <b>Street Sweeping Program: Total miles swept (per year)</b>	<i>DEP Note: Please provide an explanation in Column F for any "0" reported in Column C. Also, the permittee may choose its own unit of measurement for the amount of sweeping material collected. Unit options include: cubic yards, pounds, tons.</i>			
		4 days/week	Daily work orders	COV Stormwater Division	
		356.97	Sarasota County dump tickets	COV Stormwater Division	
		14,000	Mileage from PW database/Email from Betty	COV Stormwater Division	Estimate based on last year – fuel pumps and systems replaced in 2010 and data was lost. Real-time

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					counts will resume in 2011
	Maintain documentation of the inspections of equipment yards and maintenance shops that demonstrates the stormwater concerns reviewed and the appropriate control measures and procedures implemented or needing to be implemented, and report on the status and findings of the program, including the number of applicable facilities and the number and frequency of the inspections conducted, in each Annual Report. <b>Applicable equipment yards and maintenance shops that support road maintenance activities</b> <b>Number of site inspections for stormwater runoff concerns and applicable stormwater BMPs</b>	<i>DEP Note: If "0" is reported in Column C for the number of inspections conducted and the permittee has one or more applicable facilities, please provide an explanation in Column F for why no inspections were conducted.</i>			
		1	Standard operating procedure	Public Works on Seaboard Avenue	
		3	Inspection report	COV Public Works	
Part III.A.4	Flood Control Projects	<i>DEP Note: The status of the flood control projects should be reported as of the last day of the applicable reporting period. Therefore, there should be no duplication for those reported as proposed, active and completed. In addition, please provide the title of the attached description of the projects in Column D and the name of the entity who finalized the description in Column E. If the description is not attached as required, please provide an explanation for the omission in Column F.</i>			
	Maintain a list of capital improvement projects proposed by the Stormwater Management Master Plan or Basin Management Planning studies (or similar document). Include in the project list any retrofits of existing structural flood control devices to provide additional pollutant removal from stormwater, and report on the status of the projects, including a description of the stormwater quality improvements and/or protection measures for each project, in each Annual Report. <b>Flood control projects proposed as of the last day of the reporting period</b>	7	VMMHP, Flamingo, Miami, Seaboard, Park, Beach, Aldea	COV Engineering	
	<b>Flood control projects active as of the last day of the reporting period</b>	0	Stormwater capital project work orders	COV Engineering	No flood control projects active on Dec. 31 <sup>st</sup> . 2 new projects will be underway in 2011.
	<b>Flood control projects completed during reporting period</b>	1	Venice Avenue Drainage completed Dec. 2010	COV Engineering	
	<b>Attach a brief description of the stormwater quality improvements and/or protection measures for each project</b>	Attached	Attachment A	COV Engineering	
Part III.A.5	Municipal Waste Treatment, Storage, and Disposal Facilities Not Covered by an NPDES Stormwater Permit	<i>DEP Note: If "0" is reported in Column C for the number of inspections conducted and the permittee has one or more applicable facilities, please provide an explanation in Column F for why no inspections were conducted. An applicable facility under Part III.A.5 includes, but is not limited to, those facilities/yards where street sweeping material and/or yard waste are temporary stockpiled, and where solid waste collection trucks are parked and/or maintained.</i>			
	Maintain documentation of the inspections of applicable municipal waste treatment, storage and disposal facilities. The documentation should demonstrate the stormwater concerns reviewed and the appropriate pollution control measures and procedures implemented or needing to be implemented, and report on the status and findings of the program, including the number of applicable facilities and the number and frequency of the inspections conducted, in each Annual Report.				



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	<p><b>Applicable municipal waste treatment, storage and disposal facilities</b></p> <p><b>Number of site inspections for stormwater runoff concerns and applicable stormwater BMPs</b></p>	<p><i>In addition, if the same facility is applicable under both Part III.A.3 and Part III.A.5 of the permit, the same site inspection can count towards both inspection requirements as long as it covers the applicable waste area(s).</i></p>			
		1	Standard operating procedure	Public Works on Seaboard	Eastside WWTP issued NPDES permit in 2010
		3	Inspection forms	COV Public Works	
Part III.A.6	Pesticides, Herbicides, and Fertilizer Application	<p><i>DEP Note: Please provide an explanation in Column F for any "0" reported in Column C.</i></p>			
	<p>Report the number of permittee personnel and contractors certified/licensed to apply pesticides or herbicides on permittee owned property in each Annual Report.</p> <p><b>Florida Department of Agriculture and Consumer Services (DACS) certified applicators (personnel)</b></p> <p><b>DACS certified/licensed applicators (contractors)</b></p>	3	Copies of certifications	COV Public Works Petitt, Marra, Krupa	
		2	Copies of certifications	Lake Doctors and Gardenmasters	
	<p>Continue to implement a public education program to encourage citizens to reduce their use of pesticides, herbicides, and fertilizers. Report on the public education activities that are performed or sponsored by the permittee within the permittee's jurisdiction, including the type and number of outreach activities conducted and the type and amount of materials distributed, in each Annual Report.</p> <p><b>Brochures/Flyers/Fact sheets distributed</b></p> <p><b>Newspapers &amp; newsletters: Number of articles/notices published</b></p> <p><b>Newsletters: Number of newsletters distributed</b></p> <p><b>Public displays (e.g., kiosks, storyboards, posters, etc.)</b></p> <p><b>Seminars/Workshops: Number conducted</b></p> <p><b>Seminars/Workshops: Number of participants</b></p> <p><b>Special events: Number conducted</b></p> <p><b>Special events: Number of participants</b></p> <p><b>Web Site: Number of stormwater-related pages</b></p> <p><b>Web Site: Number of visitors to the stormwater-related pages</b></p>	<p><i>DEP Note: The permittee should "customize" the list of public outreach activities by removing or adding to the list below as appropriate to their particular public outreach program. The permittee may add more specifics to the reporting items, such as the name of the brochure or newsletter distributed.</i></p>			
		25	Citizen's guide print log	COV Engineering Dept.	Understanding SW and the Environment
		1	November Newsletter	COV City Manager's Dept.	
		1200	Email from Pam Johnson	COV City Manager's Dept.	
		2	Displays in engineering dept. and in front of Council Chambers	COV Engineering Dept.	
		0			
		0			
		0			
		0			
		1	venicegov.com	COV Information Services	
		N/A	None	COV Information Services	No visitor record kept by IS
	<p>Continue to conduct annual seminars, training sessions, and/or on-the-job supervision for municipal applicators to emphasize the stormwater implications of pesticide and herbicide application. Report on the training</p>	<p><i>DEP Note: If "0" is reported in Column C for any of these reporting items, please include in Column F an explanation for why training was not provided to/obtained by personnel during the applicable reporting year and the most recent year that training</i></p>			

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	activities, including the number of municipal applicators trained (both in-house and outside training), in each Annual Report.  <b>Non-certification seminars/training sessions provided</b>  <b>Personnel trained(in-house and outside non-certification training)</b>  Continue implementation of standardized procedures to minimize the municipal use of pesticides, herbicides, and fertilizers and to properly apply, store, and mix these products. <b>Report any changes to the procedures to minimize the permittee's use of pesticides, herbicides, and fertilizers, as needed</b>	<i>was previously provided/obtained. In addition, please note that "non-certification" training refers to any classes, on-the-job training, or other informal training that <u>does not</u> count toward an applicator's DACS certification.</i> 0 0 None needed			All employees are DACS certified All employees are DACS certified
Part III.A.7.a	Illicit Discharges and Improper Disposal — Inspections, Ordinances, and Enforcement Measures  Where applicable, strengthen the legal authority to control illicit discharges, illicit connections, illegal dumping and spills into the MS4 and to require compliance with conditions in ordinances, permits, contracts, and orders. <b>Report any amendments to the applicable legal authority , as needed</b>	None needed			
Part III.A.7.c	Illicit Discharges and Improper Disposal — Investigation of Suspected Illicit Discharges and/or Improper Disposal  Continue to implement the procedures for proactive inspections to identify and eliminate the source(s) of illicit discharges, illicit connections or dumping to the MS4. Report on the proactive inspection program, including the number of inspections conducted, the number of illicit activities found, and the number and type of enforcement actions taken, in each Annual Report.  <b>Proactive inspections for suspected illicit discharges/ connections/ dumping</b>  <b>Illicit discharges/ connections/ dumping found during a proactive inspection</b>  <b>Notices of Violation (NOVs) issued for illicit discharges/ connections/ dumping found during a proactive inspection</b>  <b>Fines issued for illicit discharges/ connections/ dumping found</b>	<i>DEP Note: Proactive inspections may include, for example, suspect areas (e.g., industrial areas), commercial businesses (e.g., restaurants, car washes, storage warehouses being used for commercial business, service stations, laundries/ dry cleaners, auto body shops, carpet cleaners) or temporary activities (e.g., special events/fairs/circus) that would not otherwise be inspected during routine inspections and maintenance of the MS4, in association with high risk industrial facilities or construction sites, or in response to citizen or staff reports. In addition, the permittee can re-word the "NOVs issued" reporting item to better reflect its particular initial enforcement activity.</i> 7 4 0 0	Stormwater inspection form Stormwater inspection form NOV letters Finance	COV Stormwater Division and PW Maint. Division COV Stormwater Division COV Stormwater Division COV Finance	Inspections conducted in Nov., stormwater staff turnover in Dec., NOV's will be issued in 2011 report No fines issued



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	during a proactive inspection		charges/bill	Department/ Stormwater Division	
	Report on the investigation program as it relates to reacting or responding to reports of suspected illicit discharges, including the number of reports received, the number of investigations conducted, the number of illicit activities found, and the number and type of enforcement actions taken, in each Annual Report. <b>Number of reports of suspected illicit connections/ discharges/ dumping received</b>	3	Customer Assistance Log j:drive	COV Stormwater Division	
	<b>Investigations of reports of suspected illicit discharges/ connections/ dumping</b>	3	Stormwater inspection form	COV Stormwater Division	
	<b>Illicit discharges/ connections/ dumping found during a reactive investigation</b>	3	Stormwater inspection form	COV Stormwater Division	
	<b>NOVs issued for illicit discharges/ connections/ dumping found during a reactive investigation</b>	3	NOV letters	COV Stormwater Division	
	<b>Fines issued for illicit discharges/ connections/ dumping found during a reactive investigation</b>	0	Finance charges/bill	COV Finance Department/ Stormwater Division	No fines issued
	Report on the training activities, including the number of permittee personnel trained (both in-house and outside training), and the number of contractors trained by the permittee, in each Annual Report. <b>Illicit Discharge Training: Personnel trained</b>	1	Groupwise Calendar/certificate for course	COV Al King – Stormwater Division	Val Raney 2007, Al King 2008, Cathy Dubre 2010
	<b>Illicit Discharge Training: Contractors trained</b>	0			City staff conducts all illicit discharge investigations
Part III.A.7.d	Illicit Discharges and Improper Disposal — Spill Prevention and Response				
	Report on the spill prevention and response activities, including the number of spills addressed that had the potential to enter the MS4, in each Annual Report. <b>Hazardous and non-hazardous material spills responded to</b>	114	911 report	COV Fire Department Tim Tramel	
	Report on the training activities completed, including the number of personnel trained (both in-house and outside training) and the number of contractors trained by the permittee, in each Annual Report. <b>Spill Prevention and Response Training: Personnel trained</b>	43	SunPro database	COV Fire Department Tim Tramel	
	<b>Spill Prevention and Response Training: Contractors trained</b>	0			City staff

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					conducts all response training
Part III.A.7.e	<b>Illicit Discharges and Improper Disposal — Public Reporting</b>  Continue to promote, publicize, and facilitate public reporting of the presence of illicit discharges and improper disposal of materials into the MS4. Report on the public outreach activities that are performed or sponsored by the permittee within the permittee's jurisdiction, including the number of outreach activities conducted and the amount of materials distributed, in each Annual Report.				
	<b>Brochures/Flyers/Fact sheets distributed</b>  <b>Neighborhood presentations: Number conducted</b> <b>Neighborhood presentations: Number of participants</b> <b>Newspapers &amp; newsletters: Number of articles/notices published</b>  <b>Newsletters: Number of newsletters distributed</b>  <b>Public displays (e.g., kiosks, storyboards, posters, etc.)</b>  <b>Seminars/Workshops: Number conducted</b>  <b>Seminars/Workshops: Number of participants</b>  <b>Special events: Number conducted</b> <b>Special events: Number of participants</b> <b>Web Site: Number of stormwater-related pages</b>  <b>Web Site: Number of visitors to the stormwater-related pages</b>	<i>DEP Note: The permittee should "customize" the list of public outreach activities by removing or adding to the list below as appropriate to their particular public outreach program. The permittee may add more specifics to the reporting items, such as the name of the brochure or newsletter distributed.</i>			
		12,025	Citizen brochure and CRS mailing	COV Stormwater Division	
		0			
		0			
		0	November Citizen Newsletter	COV Stormwater Division	
		1200	List maintained by Pam Johnson	COV City Manager's Office	
		2	Citizen brochure display in front of city chambers and engineering dept	COV Stormwater Division	
		1	Hurricane workshop presentation	COV Engineering Department	
		50	Estimated number of participants	COV Engineering Department	
		0			
		0			
		1	venicegov.com	COV Information Services	
		N/A	None	COV Information Services	No record of visitors by IS
Part III.A.7.f	<b>Illicit Discharges and Improper Disposal — Oils, Toxics, and Household Hazardous Waste Control</b>  Continue implementation of the outreach program to instruct the public on responsible environmental management and the proper disposal of used motor vehicle fluids, leftover hazardous household products, and lead acid batteries. Report on the public outreach activities that are performed or sponsored by the permittee within the permittee's jurisdiction, including the number of outreach activities conducted, the amount of outreach materials distributed and the amount of waste collected/recycled/properly disposed, in each Annual Report.				
	<b>Brochures/Flyers/Fact sheets distributed</b>	<i>DEP Note: The permittee should "customize" the list of public outreach activities by removing or adding to the list below as appropriate to their particular public outreach program. The permittee may add more specifics to the reporting items, such as the name of the brochure or newsletter distributed.</i>			
		1,000	Number from	COV Solid Waste	

**SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE**

A. Permit Citation/SWMP Element	B. Permit Requirement/Quantifiable SWMP Activity	C. Number of Activities Performed	D. Documentation/ Record	E. Entity Performing the Activity	F. Comments
	<b>Curbside Used Oil &amp; Filter Collection Program events</b>		printing invoice - Residential Solid Waste Guide	Division/Debbie Gardow	
		52 (weekly)	venicegov.com	COV Solid Waste Division	
	<b>Neighborhood presentations</b>	0			Offered on page 8 of Solid Waste Guide
	<b>Newspaper articles published</b>	1	February Citizen Newsletter	COV City Manager's Office	
	<b>Public displays (e.g., kiosks, storyboards, posters, etc.)</b>	1	Display in front of council chambers	COV Solid Waste Division	
	<b>Retail Battery Collection Program events</b>	Daily	COV Website	COV Solid Waste Division	
	<b>School presentations: Number conducted</b>	0			
	<b>School presentations: Number of participants</b>	0			
	<b>Seminars/Workshops: Number conducted</b>	0	Calendar/Email from Debbie Gardow	COV Solid Waste Division	Offered on page 8 of Solid Waste Guide
	<b>Seminars/Workshops: Number of participants</b>	0	Estimate from Debbie Gardow	COV Solid Waste Division	
	<b>Special events: Number conducted</b>	0			
	<b>Special events: Number of participants</b>	0			
	<b>Storm sewer inlets newly marked/replaced</b>	0	Amount of markers handed out and left in stock	COV Stormwater volunteers	
	<b>Web Site: Number of stormwater-related pages</b>	1	City of Venice website	COV Information Services	
	<b>Web Site: Number of visitors to the stormwater-related pages</b>	N/A	City of Venice website	COV Information Services	No record kept of visitors
Part III.A.7.g	Illicit Discharges and Improper Disposal — Limitation of Sanitary Sewer Seepage				
	Report on the activities to reduce or eliminate Sanitary Sewer Overflows (SSOs) and seepage, such as the number of incidents of each discovered and resolved, in each Annual Report. <b>SSO incidents discovered and resolved</b>	<i>DEP Note: The permittee should contact the appropriate authorities for accurate reporting information, such as the sanitary sewer system operator and the local health department that is responsible for permitting/overseeing septic tank systems.</i>			
		31	Customer complaint log (SC) and reclamation wastewater reports	Sarasota Co. Environmental Services (septic) and City of Venice Utilities	
	<b>Inflow/Infiltration incidents discovered and resolved</b>	0	Reclamation wastewater reports	COV Utilities	No incidents in 2010
Part III.A.8.a	Industrial and High-Risk Runoff — Identification of Priorities and Procedures for Inspections				
	Report on the inventory, including the total number of high risk facilities and the number of facilities newly added each year, in each Annual Report.	<i>DEP Note: For the purposes of this permit, high risk facilities include operating municipal landfills, hazardous waste treatment, storage, disposal and recovery</i>			



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	<b>Total number of high risk facilities</b>	<i>facilities, facilities that are subject to EPCRA Title III, Section 313, and any other industrial or commercial discharge that the permittee determines is contributing a substantial pollutant loading to the permittee's MS4.</i>			
		22	City identified industrial facilities in the City of Venice list on j: drive	COV Stormwater Division	None are subject to EPCRA Title III Section 313. List encompasses companies that use hazardous materials for operations
	<b>New high risk facilities added to the inventory during the current reporting period</b>	0	High risk inspection form	COV Stormwater Division	Last 2 added in 2008
	Report on the inspection program, including the number of inspections conducted and the number of enforcement actions taken, in each Annual Report.	<i>DEP Note: If "0" is reported in Column C for the number of inspections conducted and the permittee has one or more high risk facilities, please provide an explanation in Column F for why no inspections were conducted. In addition, the permittee can re-word the "NOVs issued" reporting item to better reflect its particular initial enforcement activity.</i>			
	<b>High risk facility site inspections for stormwater runoff concerns</b>	3	City identified industrial facilities in the City of Venice list on j: drive	COV Stormwater Division	Apac, Tarmac and Venice Minerals
	<b>NOVs issued for violations discovered during a high risk site inspection</b>	0	NOV letter	COV Stormwater Division	No violations noted
	<b>Fines issued for violations discovered during a high risk site inspection</b>	0	Finance charges/bill	COV Finance Department	No fines issued
	<b>Part III.A.8.b Industrial and High-Risk Runoff — Monitoring for High Risk Industries</b>				
	Monitoring may be required on an as-needed basis in the event that inspections of high-risk facilities disclose suspected illicit discharges to the MS4. New high-risk industrial facilities as defined in 40 CFR 122.26(d)(2)(iv)(C) must be evaluated to determine if the new discharge is contributing a substantial pollutant load to the MS4. The evaluation may include site-specific monitoring.				
	<b>High risk facilities monitored</b>	0	No EPCRA Title III facilities in city limits	COV Stormwater Division	No EPCRA Title III facilities in city limits
<b>Part III.A.9.a</b>	<b>Construction Site Runoff — Site Planning and Non-Structural and Structural Best Management Practices</b>				
	Report the number of pre-construction site plans reviewed in each Annual Report.	<i>DEP Note: Please provide an explanation in Column F for any "0" reported in Column C.</i>			
	<b>Construction site plan/permit application reviews for proper erosion and sedimentation BMPs (private sites)</b>	1	Site preparation permits	COV Al King, Stormwater	
	<b>Construction site plan/permit application reviews for proper erosion</b>	136	Site preparation	COV Al King,	

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	<b>and sedimentation BMPs (permittee sites)</b> Report the number of building permit applicants notified to obtain all required stormwater permits in each Annual Report.		permits	Stormwater	
	<b>Land disturbance and building permit applicants notified of ERP and NPDES stormwater permit requirements</b> Report the number of permittee construction sites for which a Notice of Intent (NOI) was submitted in each Annual Report.	136	Site preparation permits/Access database	COV Al King, Stormwater	All site prep permit applicants are notified of requirements
	<b>Number of permittee construction sites requiring an NOI</b>	2	Copy of NOI	COV Al King, Stormwater	
Part III.A.9.b	Construction Site Runoff — Inspection and Enforcement Report on the inspection program, including the number of construction site inspections conducted and the number and type of enforcement actions taken, in each Annual Report.	<i>DEP Note: Please provide an explanation in Column F for any "0" reported in Column C. If the land disturbance and building permits are administered by different departments (and thereby the notifications are performed by two departments), the permittee may separate the reporting of these two activities into separate lines.</i>			
	<b>Construction site inspections for proper erosion and sedimentation BMPs (private sites)</b>	111	Construction site inspection form	COV, Bill – 82 Joe – 29	
	<b>Construction site inspections for proper erosion and sedimentation BMPs (permittee sites)</b>	77	Construction site inspection form	COV, Bill – 48 Joe – 29	
	<b>NOVs/ written warnings/citations issued</b>	0	Copy of letter	COV, Bill – 0 Joe – 0	No written warnings issued
	<b>Stop Work Orders issued</b>	0	Copy of stop work order	COV, Bill – 0 Joe – 0	No stop work orders issued
	<b>Fines issued</b>	0	Copy of bill from finance	COV, Bill – 0 Joe – 0	No fines issued
Part III.A.9.c	Construction Site Runoff — Site Operator Training Report on the training activities, including the number of inspectors, site plan reviewers and site operators trained (both in-house and outside training), and the number of private persons trained by the permittee, in each Annual Report.	<i>DEP Note: If "0" is reported in Column C for the number of inspections conducted, please provide an explanation in Column F of why no inspections were conducted. The permittee can re-word the "NOVs/written warnings/citations issued" reporting item to better reflect its particular initial enforcement activity.</i>			
	<b>Permittee construction site inspectors trained/certified</b>	0	Groupwise calendar/certificate of attendance	COV, Al King – Stormwater Division	BW and JZ trained in 2001, BH 1994, AK 2006, BH 1994
	<b>Permittee construction site plan reviewers trained/certified</b>	0	Groupwise calendar/certificate of attendance	COV, Al King – Stormwater Division	BW and JZ trained in 2001

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	Permittee construction site operators trained/certified	0			City inspectors oversee construction site operation
	Private persons trained	0	Records from Suncoast Public Works Academy	SC Technical Institute, Karen Johnson	Only internal staff inspects sites

**SECTION VIII. CHANGES TO THE STORMWATER MANAGEMENT PROGRAM (SWMP) ACTIVITIES (Not Applicable In Year 4)**

A.	Permit Citation/ SWMP Element	Proposed Changes to the Stormwater Management Program Activities Established as Specific Requirements Under Part III.A of the Permit (Including the Rationale for the Change) — REQUIRES DEP APPROVAL PRIOR TO CHANGE IF PROPOSING TO REPLACE OR DELETE AN ACTIVITY.
B.	Permit Citation/ SWMP Element	Changes to the Stormwater Management Program Activities NOT Established as Specific Requirements Under Part III.A of the Permit (Including the Rationale for the Change)



## ATTACHMENT A

**Attach a brief description of the stormwater quality improvements and/or protection measures for each project:**

### **Completed Projects:**

- US 41 and East Venice Avenue Stormwater Improvement/Hatchett Creek Dredging/Ruscelletto Stormwater Park:

In 2009, the City of Venice completed design and permitting for the Venice Avenue Drainage project. The project, funded by the Southwest Florida Water Management District and Federal Emergency Management Agency/Florida Division of Emergency Management, includes the upsizing of existing stormwater pipes, creation of a stormwater treatment pond before discharge into Hatchett Creek (which ultimately discharges into Roberts Bay, an Outstanding Florida Waterbody). Construction was complete in December 2010.

### **Proposed Projects:**

- Flamingo Ditch Outfall 5 and Deertown Gully Outfall 8:

After a beach water quality report published in 2009 showed periodic impaired and low quality water in the Gulf of Mexico off the island of Venice, the city took preliminary steps to isolate the source of contamination. This project is intended to improve water quality, reduce flooding and reduce beach erosion at the outfall locations. In 2009, a lab which tests for DNA markers in water bodies was hired, and utilities performed inspections and smoke tests on sewer pipes and lift stations in the area. The city also evaluated nearby septic systems and began an effort to connect those on septic to the city system. A Southwest Florida Water Management District grant was received to fund additional studies and design of a system that would allow additional nutrient attenuation at the two major outfalls near the location of contamination prior to discharge into the Gulf of Mexico. Design and permitting is beginning in 2011 with construction planned for 2013 provided grant funding is received.

- Venice Municipal Mobile Home Park Drainage Improvement:

The city received approximately \$150,000 in Disaster Assistance Grant funds through the Community Development Block Grant Program to improve the Venice Municipal Mobile Home Park drainage system. A design engineer will be selected in 2011 to begin working on the project.

- Industrial Area Stormwater Treatment Outfall 23:

The city has a light industrial area (also called the Seaboard Area) which contains mechanic, machine, paint and other shops. The area is very developed with limited stormwater retainage before discharge into the Intracoastal Waterway. The project includes some pipe and outfall modification for maintenance and additional water quality.

- Miami Avenue Storm Pipe Replacement:

Stormwater pipes under the historic commercial district were installed in the 1920's need to be replaced. The storm pipes are cracked and sediment is entering the system impeding drainage and water quality. This project proposes to replace aging and deteriorating collection pipes.

- Park Boulevard Outfall 13:

The Park Boulevard Outfall aims to reduce flooding of streets and improve water quality prior to discharge in Roberts Bay. The Park Boulevard section needs improved carrying capacity for a 25 year/24 hour storm. This area has experienced localized flooding.

- Beach Nourishment, Mitigation, Monitoring:

The ongoing beach nourishment project incorporates mitigation activities including sand replacement, barrier reef construction and dune for flood protection, and modification of outfalls to reduce impacts to property and water quality.

- Redirect Aldea Mar Outfall 4:

Outfall 4, also known as Aldea Mar Outfall, currently directly discharges in to the Gulf of Mexico. To meet compliance with beach nourishment, permits, and water quality improvements to the beach, the outfall is scheduled to be modified to allow additional stormwater attenuation before discharge into the Gulf of Mexico. This project may be included in the future beach nourishment project.